

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting

Keystone High School

580 Opportunity Way

LaGrange, Ohio 44050

## **REGULAR MEETING**

April 21, 2022

6:00 p.m.

## **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

### **I. CALL TO ORDER BY PRESIDENT**

#### **A. ROLL CALL:**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **B. PLEDGE OF ALLEGIANCE**

#### **C. FOOD SERVICE PRESENTATION BY JODY WHITE – FROM THE PANDEMIC TO GETTING BACK ON TRACK**

### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

#### **A. APPROVE AGENDA AS PRESENTED**

#### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

#### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

### **III. APPROVE MINUTES OF PRIOR MEETINGS**

#### **A. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of Regular Meeting on Monday, March 14, 2022. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

### **IV. CURRICULUM CORNER**

**Amanda Goran**, Director of Curriculum and Instruction

- Spring Testing Updates

### **V. SPED SPOTLIGHT**

**Kristen Campbell**, Director of Pupil Services, Cathleen Walker Babinec and Toni Racy

- Behavior, Behavioral Disabilities and Discipline

### **VI. AUDIENCE PARTICIPATION**

#### **A. RECOGNITION AND HEARING OF VISITORS**

*(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

#### **B. INPUT FROM STAFF - PRESENTATION BY GINA GIBSON - "A TALE OF GRATITUDE AND THANKS – A BRIEF SUMMARY OF HOW OUR TEAM HELPED ME SURVIVE MY FIRST YEAR"**

### **VII. FINANCIAL REPORT BY TREASURER/CFO**

#### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for March 2022 as presented.

#### **B. FISCAL YEAR 2022 TRANSFERS**

The Treasurer/CFO recommends the following Transfers:

From:	To:	Amount:
Scholarship Fund (007 9009)	KEEP Scholarship Fund (007 9015)	\$ 5,275.00
1994 Permanent Improvement Fund (003 9001)	OSFC Project Maintenance Fund (034)	\$60,000.00
1985 Permanent Improvement Fund (003 9002)	OSFC Project Maintenance Fund (034)	\$70,131.00

**C. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
02/01/22	01/05/22	94437	66901	DEC 2021 VISION	LORAIN COUNTY BOARD OF EDUCATION	\$ 3,638.25

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_\_;

**D. ADOPT RESOLUTION – CERTIFY TAX RATES**

The Treasurer/CFO recommends adoption of the following resolution:

**WHEREAS**, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2022; and

**WHEREAS**, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

**RESOLVED**, By the Board of Education of the Keystone Local School District, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside <u>Millage</u>	Outside <u>Millage</u>
General Fund	4.620	37.980
Permanent Improvement (1985)		1.000
Permanent Improvement (1994)		1.000
Bond (\$17,500,000) HS (2003)		3.010
Bond (\$11,500,000) MS (2010)		1.410
2015 Current Expense		7.950
<b>TOTAL</b>	<b>4.620</b>	<b>52.350</b>

and be it further

**RESOLVED**, That the Treasurer/CFO of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to approve the above resolution.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

## **VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

### **A. EMPLOYMENT OF PERSONNEL**

#### **1. APPROVE EXPIRING CONTRACT NOTIFICATION**

The Superintendent recommends that the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire June 30, 2022. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board’s regular meeting to be held in May 2022.

- a. Kristen Campbell
- b. Amanda Goran
- c. Therese Jackson

#### **2. EMPLOY CERTIFICATED/LICENSED STAFF FOR 2022-2023 SCHOOL YEAR**

The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2022-2023 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule.

##### **1 year (2<sup>nd</sup>)**

- |                     |      |
|---------------------|------|
| a. Suzanne Atkinson | 2023 |
| b. Kathleen Dick    | 2023 |
| c. Kari Dove        | 2023 |
| d. Alexis Febel     | 2023 |
| e. Andrew Hoch      | 2023 |
| f. Tara Ody         | 2023 |
| g. Courtney Smith   | 2023 |
| h. Alex Stanley     | 2023 |

**1 year (3<sup>rd</sup>)**

- |                      |      |
|----------------------|------|
| a. Sophia Dettorre   | 2023 |
| b. Joseph Jasin      | 2023 |
| c. Stefanie Kurowski | 2023 |
| d. Anna Saxton       | 2023 |
| e. Lindsay Thut      | 2023 |

**2 year (1<sup>st</sup>)**

- |                            |      |
|----------------------------|------|
| a. Amanda Glover           | 2024 |
| b. Alexis Kaczay           | 2024 |
| c. Noelle Lewis            | 2024 |
| d. Cathleen Walker Babinec | 2024 |

**2 year (2<sup>nd</sup>)**

- |                   |      |
|-------------------|------|
| a. Kaitlin Bulger | 2024 |
|-------------------|------|

**3 year**

- |                          |      |
|--------------------------|------|
| a. Brett Benzin          | 2025 |
| b. Jessica Fisher        | 2025 |
| c. Natalie Foster        | 2025 |
| d. Kevin Fox             | 2025 |
| e. Jennifer Galletti     | 2025 |
| f. Chelsey Mirto         | 2025 |
| g. Jeffrey Ohl           | 2025 |
| h. Ashley Trenchard      | 2025 |
| i. Christopher Vondruska | 2025 |

**Continuing Contract**

- |                      |  |
|----------------------|--|
| a. Adam Crabtree     |  |
| b. Shannon Heffernan |  |
| c. Kelly Marxen      |  |
| d. Alyssa Schwedt    |  |

**3. SALARY RECLASSIFICATION – CERTIFIED**

The Superintendent recommends the following change in salary schedule placement for the 2022-2023 school year due to continuing education.

- |  |
|--|
| a. Noelle Lewis from MA+15 to MA+30 – Step 5 |
|--|

**4. APPROVE LEAVE OF ABSENCE REQUEST – KORIN ADKINS**

The Superintendent recommends approving a leave of absence request for Korin Adkins for the period on or about March 16, 2022 through on or about March 24, 2022.

**5. APPROVE 2022–2023 JOB SHARE CERTIFIED/LICENSED STAFF**

The Superintendent recommends approving the 2022-2023 job share for the following individuals:

- a. Kimberly Tafa – 4<sup>th</sup> Grade Teacher – Step 11 MA at 50%
- b. Ashley Trenchard – 4<sup>th</sup> Grade Teacher – Step 7 BA at 50%

**6. EMPLOY 2021-2022 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the positions and hourly rates as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:

- a. Jayne Gregory – Bus Monitor – Step 0 - \$11.46/hr. – effective 3/17/2022

**7. TERMINATE SUPPLEMENTAL CONTRACT AND EMPLOYMENT**

The Superintendent recommends that the Board of Education adopt his recommendation to terminate the Board’s supplemental contract with Antonio Blanton and his employment by the Board, effective March 16, 2022.

**8. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignation of the following individuals:

- a. Derek Schuster – Permanent Substitute – effective end of day 3/18/2022
- b. Jolynne Hower – KES Lunch Monitor – effective end of day 4/5/2022
- c. Ashley Young – Junior Varsity Fall Cheerleading Advisor – effective end of day 4/14/2022
- d. Deana Ziemba – KMS Student Council – effective end of day 5/26/2022
- e. Anita Cutler – KMS Student Council – effective end of day 5/27/2022
- f. Kelsey Matyi – KES Intervention Specialist Fourth Grade – effective end of day 5/27/2022

**9. APPROVE KES PBIS MEETING**

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members participating in KES PBIS initial start of school meeting on August 17, 2021 to be paid from Title IV Funds:

- a. Jennifer Myers

**10. APPROVE GIFTED ART EVALUATION MEETING**

The Superintendent recommends approval of the Gifted Art Evaluation Meeting after school, on May 10, 2022, at tutor rate, \$28.00 per hour, per time sheet, not to exceed one hour for the following staff members:

- a. Jessica Fisher
- b. Donna Knight
- c. Kevin Wacker
- d. Helen Wolosz

**11. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR**

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Stephanie Kish  
Monitor - \$11.16/hr. – effective 4/6/2022
- b. Jayne Gregory  
Monitor - \$11.16/hr. – effective 4/5/2022
- c. Melanie Schmitt  
Monitor - \$11.16/hr. – effective 4/19/2022
- d. Anna Turner  
Monitor - \$11.16/hr. – effective 4/14/2022
- e. Laura Wickes  
Bus Driver - \$14.63/hr. – effective 4/6/2022

**12. APPROVE ACCOMPANIST**

The Superintendent recommends approving the following individual as an accompanist for Keystone Elementary School's vocal performances for the 2021-2022 school year on an as needed basis, per time sheet, at \$60.00 per vocal performance.

- a. Michelle Fedor

**13. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Franklin Bailey – Baseball
- b. Jared Goran – Boys' Basketball

#### **14. EMPLOY PERMANENT SUBSTITUTE TEACHERS**

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Justin Chaffins
- b. Julie Dieterich
- c. Amy McCay
- d. Rachel Norris

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **IX. OTHER BUSINESS**

##### **A. PROCLAMATION – TEACHER/STAFF APPRECIATION WEEK**

The Superintendent recommends adoption of the following resolution:

**WHEREAS**, today's teachers and staff mold our future citizens through their guidance and education, and

**WHEREAS**, today's teachers and staff encounter students of widely differing backgrounds and abilities, and

**WHEREAS**, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

**WHEREAS**, our country's future depends, in a large measure, upon the education our youth receive today, and

**WHEREAS**, teachers and staff spend countless hours outside their classrooms and offices preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

**WHEREAS**, our community recognizes that its teachers and staff are providing quality education services to our children,

**NOW, THEREFORE, BE IT PROCLAIMED THAT** the Keystone Local Board of Education designates the week of May 2-6, 2022 as Teacher/Staff Appreciation Week in this community, and

**BE IT FURTHER PROCLAIMED THAT** the Keystone Local Board of Education calls on the community to join with it in personally expressing appreciation to our teachers and staff for a "job well done."



**B. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations:

1. Dike Family – Snacks and candy valued at \$50.00 to KMS PBIS Program
2. Iron Heart Canning Co. – Visa gift cards valued at \$1,000.00 to KMS PBIS Program
3. Bob & Mary Murray – 2 new Keurig Coffee Makers valued at \$59.97 each to KHS Coffee Shop
4. Lorilee Kramer – 1 used Keurig Coffee Maker valued at \$25.00 to KHS Coffee Shop

**C. AGREEMENT FOR OHIO MEDICAID SCHOOL PROGRAM SERVICES**

The Treasurer/CFO recommends approval of the Agreement for Ohio Medicaid School Program Services with Weswurd, LLC to assist the District in obtaining reimbursement for Medicaid eligible expenses incurred under the Ohio Medicaid Program for claims with dates of service from July 1, 2022 to June 30, 2025 as presented.

**D. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6**

The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Tuesday, September 27, 2022 to Friday, September 30, 2022 as presented.

**E. APPROVE OVERNIGHT TRIP TO OHIO STATE FCCLA CONFERENCE**

The Superintendent recommends approving an overnight field trip for Keystone High School FCCLA Students to Ohio State FCCLA Conference on Wednesday, April 27, 2022 to Friday, April 29, 2022 as presented.

**F. APPROVE SPECIAL EDUCATION CONTRACT**

The Superintendent recommends approving the following special education service contract for the 2022-2023 school year as presented.

1. Lorain County Board of Developmental Disabilities

**G. APPROVE ESY SPECIAL EDUCATION CONTRACT**

The Superintendent recommends approving the following ESY special education services contract for the 2021-2022 school year:

1. Cleveland Sight Center

## **H. APPROVE POLICIES AND REGULATIONS**

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. IGBB
2. IGDJA

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

## **ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

### **A. Future BOE Meetings @ 6 P.M.**

1. Monday, May 16, 2022 – Regular Meeting – KHS Conference Room
2. Wednesday, June 29, 2022 – Regular Meeting – KHS Conference Room
3. Monday, July 18, 2022 – Regular Meeting – KHS Conference Room

## **X. OTHER BUSINESS TO COME BEFORE THE BOARD**

### **A. ADMINISTRATIVE REPORTS**

### **B. SUPERINTENDENT COMMITTEE REPORTS**

1. Jennifer Maiden: Legislative Liaison, Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Buildings & Grounds, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
6. Patricia Wakefield: Board Policy & Wellness

### **C. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

## **XI. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
  - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
  - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

## **XII. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;